

**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland, Lakeshore Conference Room  
August 19, 2015**

Board Present: Crowley, Hildebrandt, Kluss, Lukas, Parrish, Vasquez, Chappy, Sheehan, Pohlman  
Board Absent:

Staff Present: Lanser, Soodsma, Kotajarvi, Staszak, Lemerond, Olson, Persinger, Dross, Cops,  
Barrett, Meidl, Keuler, Peters, Toltzmann, Zahn, Lallensack, Martinez, Phattikong,  
Martin, Carr, Garay, Narbatovics, LeBeau, Mirecki, Dekker, Rollman, Gossen, Dodge,  
Hang, Nasgovitz. Thillman, Hoerth

Guests Present: Smith

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Chair Sharon Chappy at 3:31 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Public Input**

No public input was provided.

**Connections**

The Board discussed ways in which they connected with the College and the community. Joe Sheehan arrived at 3:34 pm.

**Oath of Office**

In accordance with Section 19.01 of the Wisconsin Statutes, a printed copy of the oath of office was given to Donald Pohlman and Joseph Sheehan who were sworn into office by Board Chair Sharon Chappy. The document was signed and notarized. James Parrish arrived at 3:37 pm

**Approval of Minutes**

IT WAS MOVED BY VICKY HILDEBRANDT AND SECONDED BY NANCY CROWLEY TO APPROVE THE MINUTES FOR THE JULY 13, 2015 BOARD MEETING AS PRESENTED. Motion unanimously carried.

**Linking and Learning**

Human Resources Director, Kathy Kotajarvi introduced new LTC staff members. VP of Workforce and Economic Development, Peter Thillman and Business & Manufacturing Assessment Services Manager, Bill Persinger provided an overview of Workforce Solutions and an Assessment Demonstration.

**Policy Governance**

Board policies I.A. and I.B. were reviewed with no revisions. The Board interpretations for policies I.A. and I.B. were acceptable. The GI Bill monitoring report was presented and in compliance with Board policies. Plans for the upcoming Board Retreat were discussed.

**Consent Agenda**

Chair Chappy asked for any requests to remove an item or items from the consent agenda. IT WAS MOVED BY ROY KLUSS AND SECONDED BY DONALD POHLMAN TO APPROVE THE ITEMS ON THE CONSENT AGENDA INCLUDING: CONTRACTS FOR INSTRUCTIONAL SERVICES; PAYMENTS OVER \$10,000; PAYMENTS OVER \$2,500; AND THE FINANCIAL MONITORING REPORTS FOR JUNE AND JULY 2015 AS PRESENTED. Motion unanimously carried.

**Information/Discussion**

Dr. Lanser reported on his recent activities and gave an operational report. An update was provided on the District Boards Association activities. The calendar of upcoming events was reviewed.

**Other Business**

Agenda items for the September 16, 2015 Board meeting were discussed.

**Adjourn**

IT WAS MOVED BY DONALD POHLMAN AND SECONDED BY ROY KLUSS TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 5:17 pm.

Respectfully submitted,

Roy Kluss  
Secretary/Treasurer